

## DRAFT-WORK IN PROGRESS v10.6.2010

### HOOD CANAL INTEGRATED WATERSHED MANAGEMENT PLAN DEVELOPMENT TECHNICAL INVOLVEMENT STRATEGY

**PROPOSED PROCESS STEPS** – *this is an overview that is expected to evolve with contractor participation/advice and as the process progresses.*

#### **STEP I- Target Selection**

**Step IA – IWMP Overview and Introduction to Targets- PREP:** Working group drafts presentations on IWMP, Open Standards protocol (this piece prepped by facilitator), technical and public involvement plans, a broad potential list of targets, a list of human values, and prepares process introduction packet before targets workshop.

#### **IWMP Overview and Introduction to Targets Workshop (1/2 day on October 26, 2010)**

**Attendees:** 30 to 50 participants (mix of professionals, those with working knowledge of system, and key stakeholders; decision makers invited but not critical here; some citizens)

**Purpose:** Introduce IWMP, Open Standards framework, technical and public involvement plans and discuss human values to support future decision-making.

#### ***Agenda Overview***

- Introduction to the IWMP purpose, scope, vision, and preliminary desired future conditions
- Introduction to the Open Standards Planning framework
- Introduction to the Technical and Public Involvement Plans
- Discussion of Human Values to Support Future Decision-Making

**Facilitator Role:** 1 facilitator with second facilitator provided by HCCC if necessary. Facilitate meeting overall, present introduction to open standards, and facilitate break-out groups to discuss human values.

**Step IB – Target Selection - PREP:** Working group synthesizes input on draft targets and prepares packet before targets workshop.

#### **Target Selection Workshop (1 day in early December)**

**Attendees:** 30 to 50 participants (mix of professionals, those with working knowledge of system, and key stakeholders; decision makers okay invited but not critical here; some citizens)

**Purpose:** To review, narrow and select a final draft list of targets for HCCC Board review and decision.

#### ***Agenda Overview***

- Review vision and preliminary desired future conditions

- Ecological target selection (ecological systems, communities and species)& consider nested targets
- Socioeconomic and cultural target selection (integrating outreach information)
- Overview of next steps-The Viability Assessment

**Facilitator Role:** 1 facilitator with second facilitator provided by HCCC if necessary. Facilitate meeting overall, present introduction to target selection, give overview process/logistics for target selection, facilitate plenary session, and help facilitate break-out groups (with HCCC, PSP, LLK and TNC staff).

**HCCC Board** to review and adopt final list of targets (facilitator not needed here).

### **STEP II- The Viability Assessment**

**Smaller technical working sessions:** Small technical working teams develop draft viability assessment(s) for their area/targets of expertise (gathering existing information, consulting experts on specific questions, creating a draft analysis). *Facilitator not needed here.*

#### **Technical review session (1 day in February/March)**

**Attendees:** 20-30 participants or less (technical experts from above teams or others as needed)

#### **Agenda Overview**

- Peer Review Viability Assessment; includes Key Ecological Attributes, indicators.
- Ratings of viability, with current and desired future condition done (most likely) in technical review session.

**Facilitator Role:** 1 Facilitator only. Facilitate technical review session overall, present open standards overview, present introduction to the viability assessment, give overview of process/logistics for day, and help facilitate break-out groups (with HCCC and partners).

**HCCC Board** provides policy interface as needed (facilitator not needed here).

### **STEP III- Threats Analysis**

**Step III PREP:** Working group and small technical working teams draft stresses before threats workshop.

#### **Threats Analysis Workshop (2 days in March/April)**

**Attendees:** 30-40 per workshop (same type of participants as Targets workshop)

#### **Agenda Overview**

- Review Viability Assessment (key points on the development and resulting attributes)
- Critical Threats Analysis: four-way algorithm that scores stresses (altered ecological conditions) and threats (causal factors driving the stresses) for each biological target

- Conduct Threats Analysis for socioeconomic and cultural targets?
- Rank Threats (criteria include severity, scope, contribution, irreversibility)

**Facilitator Role:** 1 facilitator. Facilitate meeting overall, present open standards overview, present introduction to threat identification, give overview process/logistics for day, facilitate peer review and/or larger group session, and help facilitate break-out groups (with HCCC, PSP, LLK and TNC staff).

#### **STEP IV- Strategy Development and Measures**

**STEP IV PREP:** Working group and small technical working teams draft situation analyses for most critical threats, as well as target goals and threat reduction objectives, before strategies workshop.

#### **Strategy Development and Measures Workshop (2 days in April)\***

**Attendees:** 40-50 (same as targets but must also include decision makers, policy experts)

##### ***Agenda Overview***

- Review Critical Threats and further develop Situation Analysis Diagram(s)  
(The situation analysis probes the underlying factors causing the top threats, to guide strategy development)
- Develop Objectives and strategies: Strategies are built from viability and situation analyses
- Strategy Prioritization
- Initiate development of key measures of success for targets (status of targets from viability assessment, threats status) and strategy effectiveness measures development (from results chains)
- Results Chain Diagram Demo and initiate development (if time is available)

**Facilitator Role:** 2 facilitators. Facilitate meeting overall, present open standards overview, present introduction to strategies and measures, give overview process/logistics for two days, facilitate peer review, facilitate larger group sessions, and help facilitate break-out groups (with HCCC, PSP, LLK and TNC staff).

\*There are a variety of ways to engage different stakeholders with different backgrounds and expertise in strategy development. This could require concurrent or multiple sessions or sections of the days dedicated to different audiences.

#### **STEP V- Results Chains**

**STEP V PREP:** Facilitator may train HCCC staff on how to lead these sessions, possibly covered by PSP contract with FOS (or TNC staff *may* be able to help with this if necessary).

**Technical Meeting(s):** Continue to develop results chains in smaller groups for top strategies.

##### ***Agenda Overview***

- Outline underlying actions necessary to achieve desired outcomes (as established in the objectives and strategy setting workshops).

- Link existing measures with outcomes and formulate intermediate measures for critical stages in strategy implementation.

#### **Other Roles**

- HCCC and partners will take care of workshop logistics.
- HCCC and partners will provide ecological context pieces during workshops as needed
- HCCC and partners have sufficient links to PSP process to remain connected.
- HCCC and partners will translate workshop notes into Miradi and make necessary “judgement calls” during this process.
- HCCC and partners will complete necessary follow up activities after each workshop (communications with experts, preparing workshop “products”, etc).

#### **FINAL STEPS-Complete Remaining Items Including:**

- Integration with Public Involvement Plan
- Implementation Plan (Work planning), Monitoring Plan development
- Final Plan narration